# INDEPENDENT RESEARCHERS

# APPLICATION TO BRING AN ASSISTANT / ASSOCIATE / STUDENT VOLUNTEER / TO WORK AT THE KALAHARI RESEARCH CENTRE (KRC)

This form is to be completed by all Independent Researchers bringing assistants (within the following categories: paid field assistant, associate/partner, student, volunteer) to work at the KRC and must be completed for each person and filed with the Reserve and Project Manager before they start work

1. **Assistant / Volunteer / Student / Associate details:**

Name (last & first name, function):

Category of assistant (relationship to IR):

Immigration status (SA resident, visa): Valid until:

Address:

Affiliation (Institute, University etc.):

Email address:

Mobile phone:

1. Proposed activities / work?
2. Date of arrival and departure at the KRC?
3. Will they be at KRC when you are not there?  Yes No

Reason: Who supervises?

1. Will they be expected to drive on the Reserve:  Yes No

if yes, on the public road:  Yes No

on town trips:  Yes No

Do they have an International Driver’s license?  Yes No

Are they insured to do drive?  Yes No

By whom are they insured?.IR?

1. What vehicles will they use, IR or GS project?
2. Has the KRC Reserve Manager (Walter Jubber) confirmed that there is accommodation available for them?  Yes No
3. Who will pay for their accommodation and Communal charge during their visit?

1. How will they be paid?
2. What arrangements are in place to provide them with funds to cover their research expenses ?
3. Do they have any serious medical conditions?  Yes No

1. Do they have health insurance in place?  Yes No

*The Emergency Contact Information Form needs to be completed for them and given to the KRC manager.*

1. Are they covered by Third-Party insurance?  Yes No

Are they insured against risks incurred while working,  Yes No

and, if so, by whom?

1. The Emergency Contact Information Form has been filled in for them?

Yes No

1. Have risk assessments been completed for them and filed with the KRC Reserve Manager (Walter Jubber)?

Field Work Risk Assessment Form:  Yes No

Leisure Risk Assessment Form:  Yes No

1. Is their research covered by your ethical permits as well as by your conservation permits?

Ethical permits:  Yes No

Conservation permits:  Yes No

1. Will they be working within the project guidelines listed in the **Notes for Independent Researchers at the KRC**?  Yes No

If not, please explain how and why?

Name (Independent Researcher):

Affiliation (Institute, University etc.):

Email address:

**Signature**

**……………………………………………………..**

**Date**: Location:

**Please send completed questionnaire to all persons listed below:**

* Marta Manser ([marta.manser@ieu.uzh.ch](mailto:marta.manser@ieu.uzh.ch)),
* Tim Clutton-Brock ([thcb@cam.ac.uk)](mailto:thcb@cam.ac.uk)),
* Walter Jubber ([reservemanager@kalahariresearch.org](mailto:reservemanager@kalahariresearch.org),
* Brigitte Spillmann ([brigitte.spillmann@ieu.uzh.ch](mailto:brigitte.spillmann@ieu.uzh.ch))